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| **1** | **Title of the Short-Term Course (STC)** |  |
| **2** | **Department proposing the STC** |  |
| **3** | **Proposed dates and Duration of STC** |  |
| **4** | **Name of the Course Coordinator(s)** |  |
| **5** | **Overview of the proposed STC** |  |
| **6** | **How will this STC benefit Teachers?** |  |
| **7** | **Names of the Proposed Faculty/Invited experts (with their affiliation)** |  |

***Budget Guidelines: Online Mode***

*Minimum faculty participants: 30*

*Maximum Budget for one-week STC (Six days course) : Rupees 93,000/-*

*Maximum Budget for two-week STC (twelve days course): Rupees 1,86,000/-*

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature of the Course Coordinator(s)** | Approved/Not approved    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature of QIP Coordinator** |
| **HoD’s Recommendations**  Recommended/Not recommended  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Signature of HoD** |